BY LOMAS TRAVEL

YOUR DREAM, YOUR DAY.



TO YOUR DREAM

The **Riviera Maya** wedding that you have always desired at one of the best **wedding destinations** in **Mexico**. Let our expert wedding planners take care of every detail during your special day. Celebrate your love at romantic wedding venues, luxury beachfront resorts in Riviera Maya, and delight with our Gourmet Inclusive® experience with luxury amenities, personalized service and exquisite world-class cuisine. Find the perfect wedding planning services and customize your wedding package with flowers, decoration, music, gourmet inclusive food, beverage and everything you ever dreamed for this moment. Don't worry and let this day live forever in your memories.

Wedding Planning timeline

RESERVATION

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Secure your most special day with a wedding contract and a USD \$200 deposit (non-refundable in case of cancellation) and applicable to your wedding extras.



WEDDING DESIGNER

Up to ten business days after the initial email being sent to you, an introduction call and email to couple from Signature Wedding Designer® takes place.



EMAIL

Up to five business days after reserving your wedding date, our event specialist will contact you with an email confirming ceremony date and time, as well as the name and contact information of your Signature Wedding Designer®.

PLANNING

Six months or less before the big day, an intense wedding planning will start off through emails and conference calls with your Signature Wedding Designer®.



GUEST LIST

45-30 days before the wedding, the final rooming list will be sent by travel agent. Updated and final detail sheet will be ready for you to submit full payment no less than 30 days prior to your special day.



LAST DETAILS

A meeting with your Signature Wedding Designer®, the onsite wedding and hotel team of coordinators will take place to review all details of your special day and ensure it all runs smoothly.





FINAL DECISIONS

Two months prior to the wedding, all final decisions are made by couple (menus, décor, entertainment, photo and

video, etc.)



WEDDING COORDINATORS

2-3 days before the wedding, and upon arrival to the resort, the couple is greeted by the weddings onsite team.

I DO! CONGRATULATIONS, YOU ARE GETTING MARRIED!

Frequently Asked Questions by Couples

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When do I pay for the wedding?

Payment in full is due 45-30 days prior to the event for all wedding event related services (food and beverage, décor, florals, photo, video, entertainment, live music, etc.) Wedding purchase orders cannot be placed with our vendors until full payment is due, and we want to ensure that everything is organized for your big day before you arrive!

We will send you a link for the online payment. Please note that in order to ensure a safe credit card payment we use a new technology called 3-D Secure 2.0. It is very important for the payment to go through, that you are enrolled in this safety digital transaction program: <u>https://usa.visa.com/visa-everywhere/security/future-of-digital-payment-security.html</u>

Why do I have to pay for a private wedding event?

The Gourmet Inclusive® Experience, by Karisma includes the regular services offered by the hotel, including the restaurants and bars during their scheduled hours of operation.

Anything above and beyond that does not fall within what you and your guests have paid for in our Gourmet Inclusive® Experience, by Karisma.

You can find our wedding banquet kit with all private events available at the link below: <u>https://www.weddingsbylomastravel.com/pdf/planning/Banquet-Event-Kit-opt2.pdf</u>



Will my ceremony be in English?

If you host a symbolic ceremony, this will be performed in English by one of our non-denominational ministers who can provide a religious or non-religious ceremony.

If you have decided to host a legal ceremony, a Justice of the Peace will perform the ceremony in Spanish, and the live translation will be provided by our onsite coordinator.



Can I include my own vows and /or readings?

If you are having a civil/legal wedding ceremony, unfortunately in Mexico they are very strict and must follow the ceremony order and script provided by the Mexican Government.

If you would like to include your own vows and readings, this can be done after the Justice of the Peace is finished with her portion of the ceremony.

If you are having a symbolic ceremony, you can include anything you like. This is the most flexible type of ceremony.

You can provide your own Officiant, although this ceremony will lack of any legal value.

What is the difference between a legal and symbolic wedding ceremony?

A civil/legal wedding ceremony is one that is legally recognized by the government of the country you are getting married in. This requires preparation of your documents in advance. You can purchase a service to receive a Marriage Certificate issued to you by the Mexican Government, translated to English, in approximately 3 to 4 months after the ceremony at a price of USD \$180.

Your translated marriage certificate will then be sent to you via FedEx.

With a civil/legal wedding ceremony, you will receive a marriage certificate in Spanish and you will get it before you leave the hotel.

A symbolic ceremony means you have, or are going to process your legal/civil paperwork in your home country.

Therefore a symbolic ceremony is a testimony of love to each other, but it is not legally recognized. You will still exchange vows, rings and be pronounced husband and wife – all the important parts!



Although we do not confirm formal ceremony rehearsals, during your meeting with the onsite coordinator, taking place usually the day after you've arrived to the resort, you may visit the site, go over the logistics and ask any questions you may have about the flow of the ceremony.

If the location is open the day prior to your wedding, you and your bridal party are welcome to have a little run through!

Does the wedding ceremony include a sound system to play music and a microphone?

Yes, all our wedding packages include a sound system to play music along with a microphone.

The sound system is adaptable to any form of media, so you can bring your marching songs on iPods, phones, MP3 players, tablets, computers etc. If unsure on the type of media you want to bring your songs on, feel free to ask your Signature Wedding Designer®!

This sound system is only included in complimentary basis for wedding ceremonies, and available with an extra charge for cocktail parties or dinner receptions.

Frequently Asked Questions by Couples

What additional décor options are available?

The décor options available are virtually unlimited and you will find pricing, description, photos and videos in our website: <u>https://www.weddingsbylomastravel.com/planning.html</u>

Your Signature Wedding Designer® is here to help you achieve your wedding vision.

What we ask from our wedding couples is to help us by giving us an idea of how they envision their ceremony and reception, and from there we can provide them with some options and pricing to customize the best wedding experience. Besides all of the options in our website, our vendors and designers are happy to step out of the box and create custom proposals with us.

Can I bring décor items from home?

If you choose to bring your own décor from home, such as place cards, guest book, or favors. Our onsite team will be happy to set up any décor that you bring.

If you are considering to bring décor that might require specific setup, we request that you speak with us first to ensure that all the necessary is either available or brought with you as this will have a set-up fee charge.



Are children allowed to come in to any of the El Dorado Spa Resorts for a wedding event?

No, children are not allowed at our adults-only El Dorado Spa Resorts, not even just for the wedding ceremony. Any guest under the age of 18 is considered underage.



Which are the options available for tropical flowers?

Gerbera daisies, roses, snapdragons, mattiolas, lilies mostly and flowers in season.

What is the semi-private dinner reservation included in my wedding package?

A semi-private dinner reservation will be approximately 1.5 - 2 hours lasting, in a sectioned-off area of the restaurant for up to 40 guests (based on the number of guests and availability with your Signature Wedding Designer®, and the resort selected).

Unfortunately, we will not be able to allow you to play your own music or dancing at this type of event, so as to not interfere with other guests' meals.

Please note that the semi-private dinner time is subject to restaurant's availability.

For semi-private dinners, do I have to choose the meal in advance?

Your Signature Wedding Designer® will provide you in advance with the menu for the appropriate restaurant for you to select your group's meal.

While the whole group must dine from the preselected menu, allergies and dietary restrictions are always taken into consideration, such as gluten free, vegan, vegetarian, dairy free etc.



Do you offer children's menu for dinner??

Yes, we offer menu selections for children, available only at Generations Riviera Maya.

- Children aged 0 to 5 are free of charge for the private event menu.
- Children aged 6 to 12 pay 50% of the total price for the private event menu.
- Juniors aged 12 and up pay full price.

Please review this with your Signature Wedding Designer® and she will be happy to provide the available options.

Can I have a private event at the resort, such as a cocktail party and/or a private wedding reception?

Most definitely, and this is absolutely recommended.

Your Signature Wedding Designer® will be able to assist you while selecting one of the available locations for your private event, offering you the various menus available for you to choose from, and arrange for set up, décor, entertainment etc. We offer the best private wedding functions in the Riviera Maya!





What happens if I have guests staying at another property?

If guest are staying at a different property, they will need to be registered for a day pass for any event you are holding at the resort with a charge of USD \$95 per person, the day pass is valid for 8 hours.

We require that 80% of your guests are staying at the resort in order to host your wedding with us. The front desk will need them to check in upon arrival and requires them to provide their passport for identification.

Please note that children are not allowed at our adults-only resorts.



What are the cut off times for private events at the hotel?

For outdoor events, the cut off time is 11:00 pm, and for the ballroom events the time limit is 3:00 am. Please note that additional fees apply for events past 11:00 pm, and these are only available at indoor locations, such as ballrooms.

Why do we have to pay for an open bar service during a private function?

When hosting a private reception or a cocktail party, full open bar service is required to be served throughout the event.

The reason is that we want all your guests to feel catered to during such an important celebration!

Please note all services to host a private function are not part of the regular services offered by the resort in your Gourmet Inclusive® Experience, by Karisma. Anything above and beyond is available at an additional cost. The open bar service covers for the additional alcohol service served privately for your group, staffing and security needed, and set up/tear down fee.

Can I bring my own photographer/videographer from home?

Yes, if they are staying at the hotel for 3+ nights, the external vendor fee (USD \$800) will be waived. If not, a fee of USD \$800 per vendor, per service provided, per day, will be applied to your wedding detail sheet.

We have an incredible team of professional photographers and videographers at a company called Bridal Moments.

We strongly recommend them to cover your most special day as they know all of the best angles, photo shoots and locations at the resort.

https://www.weddingsbylomastravel.com/planning/wedding-photography/bridal-moments.html Please review if drone flights are allowed for your wedding.



Can I hire other vendors than Weddings by Lomas Travel?

Yes, if you wish to hire an external vendor aside from the ones shown in our website: <u>https://www.wedcingsbylomastravel.com/planning.html</u>, there will be an USD \$800 external vendor fee charge per service provided, per day, per vendor, i.e. DJ, makeup / hairstyling artist, florists, decorators etc.



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What happens if it rains on my wedding day?

No worries! There is always a Plan B!

The onsite coordinator will print off a copy of the forecast first thing in the morning. If it calls for rain, we will come find you in your suite and ask what you'd like to do.

Our resort always has a rain plan: for wedding ceremonies, cocktail parties, and private wedding receptions, the actual back up location is confirmed the day of the event.

If it is more than a 40% chance of rain, we will strongly recommend you move your wedding inside.

We recommend taking our advice as we live and breathe the weather daily – we know what to look out for!

If you choose not to take our recommendation and risk it, the hotel will ask you to sign a legal waiver saying that they are not responsible for any repercussions due to rain or weather.

If you continue with your wedding outside and it does rain, the staff will move your group inside as quickly as possible, but will not move decorations.

Do you allow fireworks at the resort?

We do only allow fireworks launched from a small boat on the ocean, exclusively at Generations Riviera Maya. Please contact your Signature Wedding Designer® for more information.

What happens at this initial meeting with the onsite wedding team?

You will go over the details that have been arranged and secured for you in advance!

This meeting is crucial and is to make sure all parties are on the same page and everything is prepared for the big day. Any last minute changes or additions to the guest count are very important at this stage.

If you are having a civil/legal ceremony, you will need to take all your original legal documentations to this meeting.

If you are bringing any decorations from home, now is the time to hand them to the onsite coordinator so that they can set them up on the wedding day!



Are there wedding dress pressing/steaming services available?

We want to be sure you are looking your best for your big day! We do offer these services and pricing is based on the condition and material of your garments.

We kindly ask for you to call the onsite wedding office to pick up your garments for pressing / steaming, 48 hours before the wedding.

Can you help with hair and makeup appointments?

Absolutely, your Signature Wedding Designer® will be in charge of making your hairstyle and makeup reservations, as well as any spa services you wish to book in advance at our Spa + Salon NAAY.

Please note that payment for such services must be received in advance, and no later than 30 days before the wedding to be secured.

When do I meet with the onsite coordinator?

Upon arrival to the resort, you will get a letter from the wedding team stating the date and time of your meeting. This is usually the day after you check in, and it is usually in the morning.



Are room deliveries available at the resort?



Yes, we have a delivery bag service available at USD \$4.00 per room. You must bring with you the goodie bags, and we will be able to deliver them to each of the rooms, please fill out the delivery format attached, so we can take care of this.

Please note room deliveries will be sent after 7:00 pm, on the day each of the guests rooms are checking in.

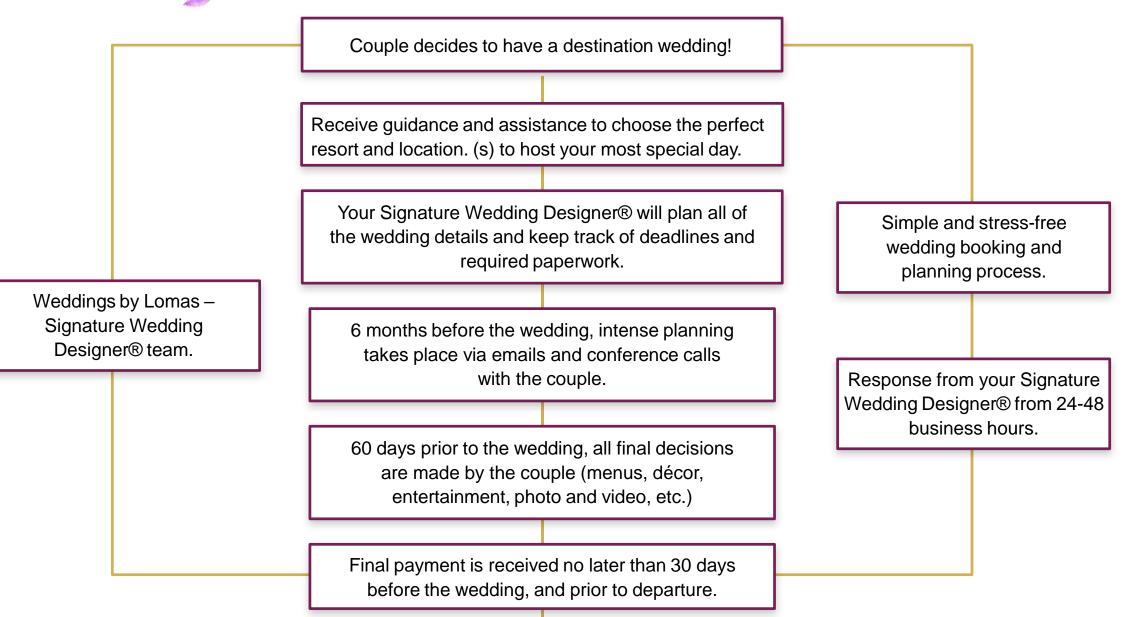
This in order to guarantee there will be no more room changes, and that the welcome bags might be misplaced.

The front desk does not receive any welcome bags from the wedding couples due to past bad experiences in which they confused the wedding guests and gave the bags to guests that were not supposed to receive one.

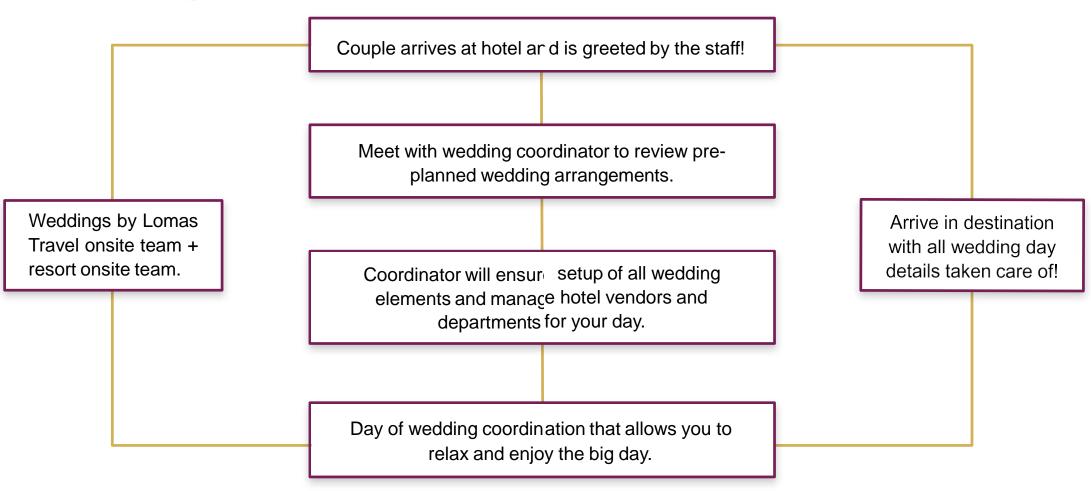
So with this delivery system we ensure all guests receive the welcome bag you have specially made for them.

Wedding Planning Process









Weddings by Lomas Travel Wedding Planning and Onsite Process at



El Dorado Spa Resorts + Generations Riviera Maya + Xolumado Inspirational Village by Karisma

Welcome to your dream

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